



Student Placements Policy

BBUFA recognises that qualifications and training make an important contribution to the quality of the care and education provided by early years settings, crèches and early years groups. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training. We also offer placements for school pupils on work experience.

We aim to provide for students on placement with us experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education. In order to ensure this we;

- Require students on qualification courses to meet the 'suitable person' requirements of Ofsted and have CRB checks carried out.
- Require schools placing students under the age of 17 years with the setting to vouch for their good character.
- Supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Students undertaking qualification courses who are placed in our setting on a short term basis (less than two weeks) are not counted in our staffing ratios. Students in long term placements may be included in the ratios if they are deemed competent and after an agreed induction and support period.
- Take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- Require students to keep to our code of behaviour policy in addition to the policies specific to the activity where the student is attending ie crèche policies, setting policies etc.
- Co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- Provide students, at the first session of their placement, with a short induction on how the organisation is managed, how our services are organised and our policies and procedures.
- Communicate a positive message to students about the value of qualifications and training.
- Make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the organisation.
- Ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.