



BBUFA Members Small Grants Application Form

Please complete this form to apply for a small grant from BBUFA. This grant fund is only intended for small amounts up to a maximum of £200 per application. Therefore we have tried to make the application form as straight forward as possible. Please refer to the guidance notes before you make an application.

Applications are invited from BBUFA member groups who have a need for a small amount of funding (max award £200) for projects that;

- Improve practice within the setting

Name of Organisation:
Address of setting:

BBUFA Membership number:

Name of person completing form:
Role in organisation:
Contact information: Email:

Telephone:

Q1 What does your ORGANISATION do (its overall aim or mission)?

Q2 Please tell us what you will do with the grant you are applying for.

Please do not use more than 200 words.

Q3 Why is the grant needed? (It might be helpful to think about the negatives of potentially not having the funding) *Please do not use more than 200 words*

Q4 What will be achieved/what are the outcomes?

Tell us what changes, benefits or other effects you expect to happen as a result of having this funding.
Please do not use more than 200 words.

Q5 All successful applicants are expected to share their experiences of how they used the grant and the difference it made. How will you do this? (via our BBUFA newsletter, feedback to our advisory group etc.) (max 100 words).

Q6 What is the timescale for your 'project' ie when do you need the funding for and how long for.

Start & /Finish
Dates

Ongoing
(please tick)

One Off
(please tick)

Q7 How much will your 'project' need in total?

£

Q8 How much are you contributing to the 'project yourself?' (This needs to be a minimum of 50%)

£

Q9 Total required from BBUFA grant application?

£

Q10 Please detail why are you unable to fund this project fully yourself?

Q11 Please provide a breakdown the total amount of your 'project'

Item	Total Cost £
<i>Example: 6 weeks 1 to 1 support for child with additional needs. 3 hours per day, 2 days per week</i>	<i>252.00</i>
<i>Remember, you will have to contribute 50% of the funding!</i>	
Total:	£252.00

What will you do if you don't get awarded the funding?

Have you sought funding from any other avenues? If yes, please give details
YES NO

Q17 Has your organisation previously received funding from BBUFA during the last 12 months? Unfortunately, we can only accept one application per year (see guidance notes)
YES NO

Q19 Has your organisation or any of its officers been subject to any formal complaints or investigation. If yes please provide further details on a separate sheet
YES NO

DECLARATION:

1. I am authorised to make an application on behalf of the above organisation
2. I certify that the information contained in this application is correct
3. If the information in this application changes in any way I will inform BBUFA
4. If successful, I agree to feedback on the impact of the BBUFA grant

Signed:

Date:

Well done – you've finished. Good luck with your application!