

# Bexhill & Battle Under Fives Association Ltd



Please complete this form and return it to:

Mrs Helen Atkin, BBUFA Ltd, Unit 43 Vinehall Business Centre, Vinehall Farm, Robertsbridge, TN32 5JW

<b>Application for the post of:</b>	
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PERSONAL DETAILS			
Ms / Miss / Mrs / Mr <i>(delete as appropriate)</i>	Home Address:		
Surname			
First Name			
Work Telephone Number <i>(inc. STD code)</i>	Can we phone you at work?	Home Telephone Number <i>(inc. STD code)</i>	
Your email address:	Do you hold a current driving licence?	Do you own/have use of a car?	

EDUCATION & QUALIFICATIONS			
Secondary Education			
Name of School	Type of Qualification Gained <i>(eg. GCSE)</i>	Subject/s and Grade/s <i>(eg. English, C)</i>	Date
Further Education & Professional Qualifications (Including any childcare qualifications)			
Name of Establishment	Type of Qualification Gained <i>(eg. GCSE)</i>	Subject/s and Grade/s <i>(eg. English, C)</i>	Date
<b>Rehabilitation of Offenders Act 1974</b>			
Have you ever been convicted of a criminal offence:		YES/NO	
Are there any alleged offences outstanding against you:		YES/NO	

## Employment History

<b>Current or Most Recent Employment</b>				
<b>Start Date</b>	<b>Finish Date or Notice Required</b>	<b>Name of Employer</b>	<b>Address</b>	<b>Position Held and Brief Description of Duties</b>

<b>Employment History (Most recent first)</b>				
<b>From</b>	<b>To</b>	<b>Name of Employer</b>	<b>Address</b>	<b>Position Held</b>

**Please include voluntary and paid employment**

<b>Relevant Experience/Skills</b>
<p>Read the job description and person specification. State clearly how your experience and achievements to date would make you a good candidate for this job. You can continue on extra sheets if necessary.</p>

**Supporting Information**

Please describe clearly why you are interested in this post and provide any further relevant information, specifically where you consider it will aid your application.

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**References**

Please give the names of two referees who can comment on your suitability for the post. They must not be relatives and one must be from your present or most recent employer.

**Referee 1**

<b>Name</b>
<b>Occupation</b>
<b>Address</b>
<b>Telephone Number</b>
<b>May we contact this referee now?</b>

**Referee 2**

<b>Name</b>
<b>Occupation</b>
<b>Address</b>
<b>Telephone Number</b>
<b>May we contact this referee now?</b>

**Declaration**

I verify that to the best of my knowledge, the information I have provided is accurate

<b>Signature</b>	<b>Date</b>
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## Monitoring Information

This information is not considered whilst shortlisting and interviewing and this sheet is therefore detached when we receive your application form.

<b>Equal Opportunities</b>			
In accordance with our Equal Opportunity policy, our recruitment process is monitored to ensure that no unfair discrimination is taking place. We would therefore appreciate your help in completing this section.			
<b>I would describe my race or cultural origin as</b>			
Bangladeshi	Black African	Black Caribbean	Black Other
Chinese	Indian	Pakistani	White
Other (please specify)			
<b>My gender is</b>			
Male		Female	
<b>My age is</b>			
16-24	25-49	50+	
<b>I am registered disabled</b>			
Yes		No	
<b>Where did you see/hear this position advertised?</b>			